

Erasmus+ Info Day of the Department of Geosciences



The Erasmus+ programme

- Exemption from tuition fees at the host university
- Funding of additional costs incurred abroad through a mobility grant for the duration of the study abroad program
- Support for the preparation and realization of the stay by the home and host universities
- Special grants for single parents, first-time students, or students with disabilities

•Who?

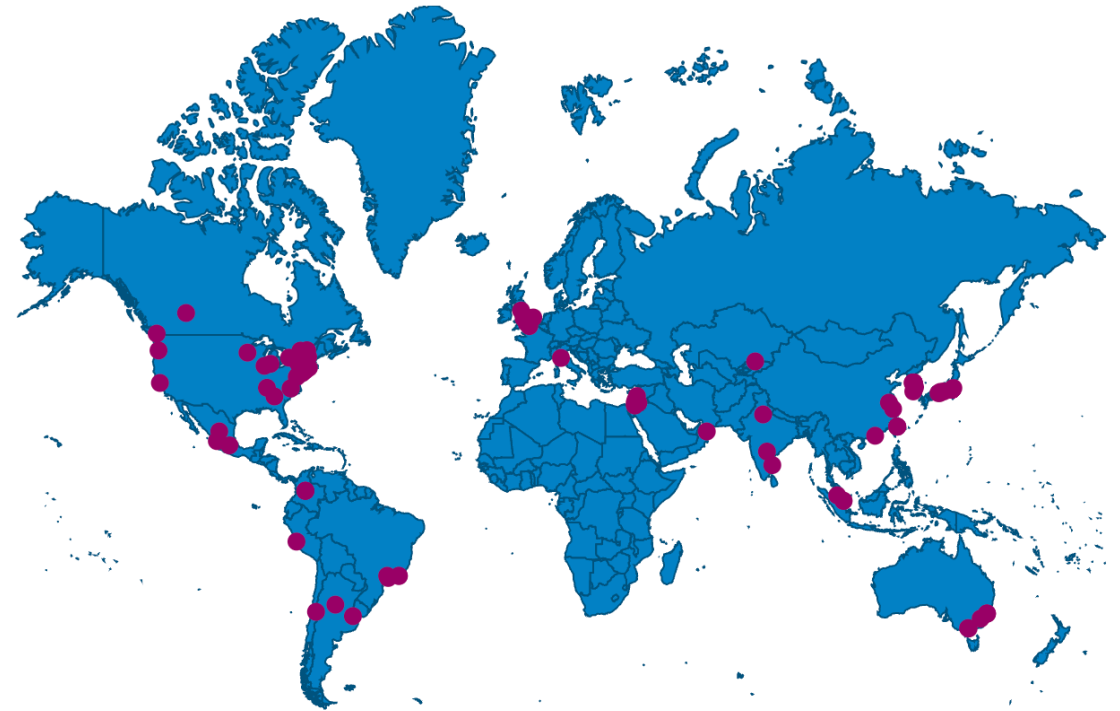
- BA, MA, Promotion
- From the 3rd semester of the BA, from the 2nd semester of the MA

•How long?

- Minimum 2 months, maximum 12 months per study level (i.e. a total of 36 months possible)

Direct exchange

- Funding: Advantages of direct exchange
- Priority admission to the partner university
- Tuition fee waiver
- Some partner universities offer an additional grant for living expenses
- Support for direct exchange students before and during their stay abroad by the home and host universities
- No monthly support from the FU
- Other sources of funding: DAAD, Promos, all foundations, Auslands-BAföG



Direct exchange

Documents:

- Online application form
- Certificate of enrolment
- Transcript of Records
- Bachelor's certificate
- Letter of motivation
- Letter of recommendation (1 - 2)
- Language certificate

Contact:

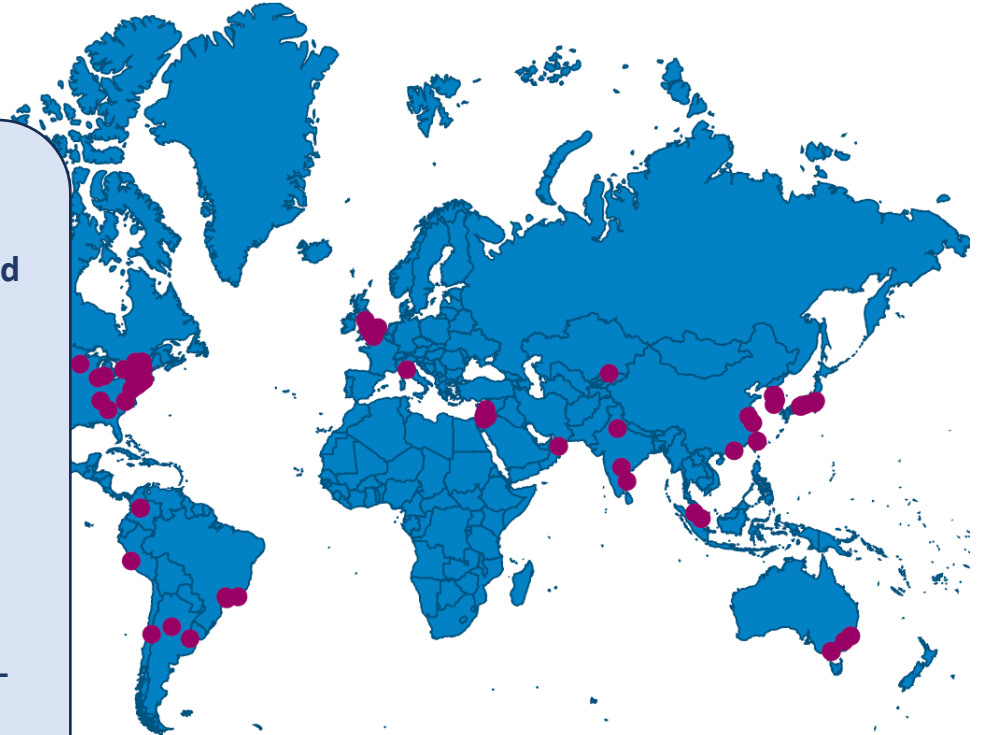
**Mrs Sabine Simon and
Mrs Kathleen Plotka**

**Tel: +49 (0)30 838-
73929 or -73930**

e-mail: auslstud@fu-berlin.de

**Tuesday: 9:30 a.m.-
12:30 p.m. & 2 p.m. -
5 p.m. und**

**Thursday: 9:30 - 12:30
p.m. & 2 p.m. – 5 p.m.**



Erasmus+ Internship

- Self-organized **full-time internship** program (at least 35 hours/week) related to the content of the study program and the intended professional activity (to be evidenced by a detailed learning agreement and a letter of motivation).
- Minimum duration of the internship: **2 months** (equivalent to 60 days)
- Maximum duration of the internship **12 months**
- Firm commitment to the internship at the time of application
- Confirmation from the university (signature of learning agreement)
- **Application deadline: at least two months before the start of the internship**

Contact:

**Erasmus+ Internship Team
Nicole Roehl & Tabea
Nordhausen**

**Phone: +49 30 - 838 70186
E-mail: erasmus-praktikum@fu-berlin.de**

**Thursday: 9:30 - 12:30 (open
presence consultation hours)**

Application deadlines and documents

Document	Note
Online application form	only available during the application period
Letter of motivation	See website for instructions
Language certificate	not older than 2 years, Abitur certificate cannot be used, in any case necessary except for native speakers and universities where German is taught in German
Certificate of enrolment	Current semester
Transcript of records	In any case about started and completed work, for MA students: Bachelor's certificate
Tabular CV	

Winter semester
2024/25: 01.12.2023 -
31.01.2024

Remaining places
summer semester 2025:
01.05.2024 - 15.05.2024



All documents as **one**
PDF to
geoerasmus@zedat.fu-
berlin.de!

Letter of motivation

Structure:

- 1 to 2 pages
- In German or English

Greeting and introduction

- Formal greeting
- short introduction (semester, degree program)
- To which universities are you applying?
- How long would you like to stay? (one or two semesters)

Explanation of the choice of target universities

- Detailed description of study/research project
- What subjects/fields are you interested in?
- Explain your choice of courses
- How will these courses help you to deepen your studies?
- What are your expectations?
- How will studying abroad help you in the future? (Bachelor's thesis, finding your specialization in your studies, Master's degree, job prospects, etc.)
- **Explain which courses you would choose for each destination university**

Reason for choice of location

- Why do you want to go to this country/region/city?
- What inspires you?
- Are you studying the language? How good are your language skills?
- Have you known the country through FSJ, family visits, etc.?

Concluding part

- The final sentence (short summary of why you want to go abroad)
- Formal greeting

Grant + additional payments

- **(Einmalige) Zuschüsse:** Grünes Reisen, Erstakademiker*innen, Studierende mit chronischen Erkrankungen oder einem Grad der Behinderung, Erwerbstätige Studierende, Studierende mit Kind

Grant for the academic year 2023/24:

- 1st Group 1 (600 euros per month): Denmark, Finland, Ireland, Iceland, Liechtenstein, Luxembourg, Norway, Sweden.
- 2nd group 2 (540 euros per month): Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, Netherlands, Portugal, Spain.
- 3rd group 3 (490 euros per month): Bulgaria, Estonia, Croatia, Latvia, Lithuania, Poland, Republic of North Macedonia, Romania, Serbia, Slovakia, Slovenia, Czech Republic, Turkey, Hungary.

Partner universities



(Stand 28.06.2023)

Gastuniversität	Subject area (Studiengang)	BSc	MSc	BSc oder MSc	max. Monate (pro Jahr)
A Graz	Geography			2	20
A Innsbruck	Geography , Geology , Meteorology			2	20
B Leuven	Geography , Geology , Meteorology		1		10
B Liège	Geography , Geology , Meteorology			2	20
DK Aarhus	Geologie			2	20
CH Fribourg	Earth Sciences			2	10
CH Lausanne	Geography , Geology , Meteorology			2	10
CH Neuchatel	Earth Sciences	1			10
CZ Praha	Geography			2	10
E Badajoz	Geography	2			10
E Barcelona	Geology			1	10
E Granada	Geography	2			20
E Madrid	Geography			2	20

New to the program!

École Normale Supérieure
Paris (France)

Università degli Studi di
Catania (Italy)

Università degli Studi di Cagliari
(Italy)

Stockholms Universitet
(Sweden)

Universidade de Coimbra
(Portugal)

Kazimierz Wielki University in
Bydgoszcz (Poland)

(Online) Learning Agreement

- Students must fill out and hand in the Learning Agreement before the start of their stay abroad as it is a requirement to receive funding
- Students must choose courses worth min. 15 ECTS to receive funding
 - ➔ We recommend something around 20 ECTS to make sure you really fulfill the minimum requirements
- Please contact the Erasmus+ Office if you need help with your Learning Agreement
- You can find a guideline [here](#).

Section to be completed BEFORE THE MOBILITY

Table A: Study programme at the receiving institution - Studienprogramm an der Gasthochschule

Student's last name(s): Student's first name(s):

Planned period of the mobility: from (month/year) until (month/year)

Hinweis: Studierende der FU müssen Kurse im Umfang von **mindestens 15 ECTS pro Semester** an der Gasthochschule vollständig absolvieren, **d.h. inkl. Prüfungsleistungen der Gasthochschule**, um am Erasmus+ Programm teilnehmen zu können. Dies gilt unabhängig vom Anerkennungsvorhaben (Tabelle B).

Component ⁵ code (if any)	Component title (as indicated in the course catalogue) at the receiving institution	Semester or term [autumn/spring/summer]	Number of ECTS credits or equivalent ⁶ to be awarded by the receiving institution upon successful completion
Total:			

Web link to the course catalogue at the receiving institution describing the learning outcomes:

(Web link(s) to the relevant information to be provided)

Table B: Recognition at the sending institution - Anerkennung durch die FU Berlin für den aktuellen FU-Studiengang der/des Studierenden

Es ist keine direkte Übereinstimmung mit Tabelle A erforderlich. Wurden alle Credits in Tabelle A als Teil des Programms an der Freien Universität ohne zusätzliche Bedingungen bereits anerkannt, kann Tabelle B mit einem Verweis auf das Mobilitätsfenster ausgefüllt werden (siehe Leitfaden).

ggf. LV-Nr.	Lehrveranstaltung/Modul lt. Studienordnung der Freien Universität Berlin	Semester WiSe/ SoSe	LP, die an der FU anerkannt werden	ggf. Voraussetzung/ Bemerkung	Unterschrift der für die Anerkennung zuständigen Person/en
Total:					

Recognition of coursework

- Affine area
- Substitute course for a specific course
- Compulsory elective area
- ABV course (general career preparation courses)

Please enquire with the relevant audit committee and the ABV responsible persons!

Audit committees:

- **Geography (B.Sc.) and Geographical Environmental Research (M.Sc.)** : Prof. Dr Karl Tilmann Rost; Substitute: Prof. Dr Wiebke Bebermeier
- **Geographical Development Research (M.Sc.)**: Prof. Dr Ulrike Beisel; Substitute: Prof. Dr Antonie Schmiz
- **Meteorology**: Prof. Dr. Henning Rust; Substitute Meteorology: Prof. Dr. Stephan Pfahl
- **Geology (B.Sc. + M.Sc.)**: Prof. Dr Georg Kaufmann
- **Planetary Sciences (M.Sc.)**: Prof. Dr Lena Noack; Substitute: Prof. Dr Fabian Fassnacht

Procedure for crediting

- Which courses do I want to have credited?
- *Search for courses and course descriptions*
- Consider suggestions for what the respective course should be credited for -> observe general guidelines!!!
- Contact the responsible audit committee, make an appointment for consultation and bring course descriptions with you

The crediting of courses in the ABV area (e.g. language courses) must be signed by the **Career Service!**

Possibly edit courses that are to be credited after consultation with the examination board

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ggf. LV-Nr.	Lehrveranstaltung/Modul lt. Studienordnung der Freien Universität Berlin	Semester WiSe/ SoSe	LP, die an der FU anerkannt werden	ggf. Voraussetzung/ Bemerkung	Unterschrift der für die Anerkennung zuständigen Person/en
345	Sociology of Migration (Spezielle Themen der Anthropogeographie)	WiSe	5	Nach Vorlage von xy	Prüfungsausschuss
777	Introduction to Biochemistry (Affiner Bereich)	WiSe	3	Nach Vorlage von xy	Prüfungsausschuss
x	Gender and Diversity	WiSe	5	Nach Vorlage von xy	Career Service
223	Introduction to Climatology and Hydrogeography (Einführung in die Klima- und Hydrogeographie)	WiSe	10	Nach Vorlage von xy	Prüfungsausschuss
			Total: 23		

Accompanying events

January

Networking meeting in January with incoming students and a chance to get all your application questions answered

Ca.
February

Welcome back Meeting of the outgoings from the winter semester, discussion of experience reports

June

Welcome Back Meeting of the outgoings of the summer semester, discussion of experience reports

June/July

Two info meetings for outgoings for the winter semester (geosciences and from the central outgoing team), discussion of funding and learning agreements

October/November

Two info meetings for outgoings for the summer semester (geosciences and from the central outgoing team), discussion of funding and learning agreements

Contact the Erasmus Office for Geosciences

Erasmus Coordinator: Dr Georg Heiss

Assistance: Nele Dietrich and Tristana Schmiedel

Room: C118, Malteserstr. 74 - 100

Phone: +49 30 838 58646

E-mail: erasmus@geo.fu-berlin.de

Consultation hours

Tuesday 3 - 4
pm (C118)

Thursday 3 -
4 pm (online)

**Our
Instagram
account**



Upcoming events

Central
Info meeting
Outgoing

29.11.2023

Direct exchange
Application
deadline: Master
North America

23.11.2023

Our
newsletter
in
November!